

MINUTES

BOARD OF EDUCATION • ROOSEVELT, NEW YORK

ROOSEVELT UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • NASSAU COUNTY

www.rooseveltufsd.com

PLANNING MEETING

ROOSEVELT HIGH SCHOOL

THURSDAY DECEMBER 8th, 2011

5:00 P.M. (Meeting convenes in Public Session)

“The Relentless Pursuit of Excellence In All That We Do!”

The Planning Meeting of the Roosevelt Union Free School District Board of Education was held on Thursday December 8th, 2011, at Roosevelt High School, 335 E. Clinton Ave., Roosevelt, NY 11575.

I. CALL TO ORDER

The Board of Education Meeting was called to order by Board President Robert Summerville at 5:29p.m.

II. DETERMINATION OF QUORUM

The following members of the Board were present:

Robert Summerville, Board President

Frank Scott, Vice President

Wilhelmina Funderburke, Trustee

Alfred T. Taylor, Trustee

James Milam, District Clerk

The following members of the Board were absent:

Bishop J. Raymond Mackey, Trustee

The following school administrators were present:

Robert-Wayne Harris, Superintendent of Schools

Marianna Steele, Ed.D., Assistant Superintendent for Curriculum and Instruction

RG France, Assistant Superintendent for Educational Services

Ronald Grotsky, Assistant Superintendent for Human Resources and Professional Development

The following school administrators were absent:

Gene Levenstien, Assistant Superintendent for Business and Operations

III. MOTION TO CONVENE IN EXECUTIVE SESSION**TIME:** 5:32pm

For the purpose of discussing the following topics:

- Matters of personnel concerning “the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.”
- Proposed, pending, or current litigation.

MOTION BY: Alfred T. Taylor**SECOND BY:** Wilhelmina Funderburke**YEA:** 4**NAY:** 0**MOTION PASSED****ABSTAIN:** 0**IV. CALL TO ORDER****TIME:** 8:34pm**V. MOTION TO RECONVENE IN REGULAR SESSION****TIME:** 8:34pm**MOTION BY:** Frank Scott**SECOND BY:** Alfred T. Taylor**YEA:** 4**NAY:** 0**MOTION PASSED****ABSTAIN:** 0**VI. PLEDGE OF ALLEGIANCE****VII. SUPERINTENDENT’S REPORT**

- Roosevelt High School Varsity Football Team – Nassau County Champions
- Upcoming Holiday Concerts and Programs
- Community Services Information Specialist Position – Ron Grotsky
- Annual Professional Performance Review (APPR) Update – Ron Grotsky
- \$55 million BAN – Munistat, Noah Nadelson -10 minutes
- Plan for the Full Restoration of Our State Aid and Academic Improvement Grant (AIG) Funding

VIII. TREASURER’S REPORT – for the month of October 2011**Consent Agenda**

IX. RESOLUTIONS FOR ACTION

- A. Organizational Items
 - 1. Stipulation of Settlement and General Release
 - 2. Transportation Appeal
- B. Curriculum and Instruction
 - 1. Consultant Service Agreements
- C. Educational Services
- D. Business
 - 1. Change Order for High School Reconstruction Project
 - 2. Bond Counsel Fee
 - 3. Royal Recycling Solutions
- E. Human Resources
 - Schedule A - Certified Staff Resolutions
 - 1. Certified Staff Appointments
 - 2. Certified Staff Termination
 - Schedule B - Classified Staff Resolution
 - Schedule C - Extra Duty Stipends for All Staff Resolutions
 - 1. Coaching
 - 2. Co-Curricular Clubs/Activities Appointments
 - Schedule D - Certified Staff Tenure Recommendations
 - Schedule E - Substitute Teacher Recommendations
 - Schedule F - Adult / Continuing Education Resolutions EPE (Employee
 - Schedule G – Administrative Internships, Student Teachers,
Student Observers, Tutors / Federal Work Study Program Students
 - Schedule H – Official Name Change for All Staff

X. RESOLUTIONS FOR DISCUSSION

The Board Chairperson is authorized to execute documents approved by the Board.

- A. Organizational Items
 - 1. Approval of Minutes
- B. Curriculum and Instruction
 - 1. Approval of CSE Minutes
 - 2. Consultant Service Agreements
 - 3. Books Donation
 - 4. Policy
 - 5. Professional Development
- C. Educational Services
 - 1. Annual One Page District Calendar
- D. Business
 - 1. Claims Auditor Report
 - 2. Warrants
 - 3. Food Services Consultant
 - 4. Inter-District Sharing Agreement
 - 5. Health and Welfare Services For 2011-2012
- E. Human Resources
 - Schedule A - Certified Staff Resolutions
 - 1. Certified Staff Leave Request
 - 2. Certified Staff Salary Adjustments
 - Schedule B - Classified Staff Resolution
 - 1. Approval of Agreement by and Between The Roosevelt Board of Education and United Public Service Employees Union-Clerical Unit:
 - 2. Classified Staff Appointments
 - 3. Classified Staff Extra Duty Stipends
 - 4. Classified Staff Resignations
 - 5. Classified Staff Leave Request
 - Schedule C - Extra Duty Stipends for All Staff Resolutions
 - 1. Co-Curricular Clubs/Activities Appointments
 - Schedule D - Certified Staff Tenure Recommendations
 - 1. Certified Staff Tenure Recommendations
 - Schedule E - Substitute Teacher Recommendations
 - 1. Approval of Substitute Teacher
 - Schedule F - Adult / Continuing Education Resolutions EPE (Employee
 - Schedule G – Administrative Internships, Student Teachers, Student Observers, Tutors / Federal Work Study Program Students
 - 1. Field Placement Assignments
 - Schedule H – Official Name Change for All Staff

XI. QUESTIONS/COMMENTS FROM THE PUBLIC ON ACTION ITEMS ONLY

At this time, the public is given the opportunity to address the Board of Education on action items only. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board once, for a maximum of three (3) minutes.

RESOLUTIONS FOR ACTION**A. ORGANIZATIONAL ITEMS****1. STIPULATION OF SETTLEMENT AND GENERAL RELEASE**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools and District legal counsel, the Board of Education hereby approves the attached Stipulation of Settlement and General Release in regard to the action commenced by Central Islip Union Free School District to recover tuition for the cost of educating two students who were placed in foster care pursuant to Education Law § 3202(4) and that the Board President is authorized to execute the Stipulation on behalf of the Board. .

MOTION TO UNTABLE – tabled at November 17th 2011 to allow time to review.

BY: Frank Scott

SECOND BY: Robert Summerville

YEA: 0

NAY: 4

MOTION FAILED (remains tabled)

ABSTAIN: 0

Individual Agenda

2. TRANSPORTATION REQUEST

- a. **WHEREAS**, on November 18, 2011, a parent submitted to the Roosevelt Union Free School District a request for transportation for the parent's child to and from a non-public school for the 2011-2012 school year; and

WHEREAS, by letter dated November 18, 2011, the School District's Business Office denied the request, the parent appealed the denial to the Superintendent of Schools; and by letter date December 2, 2011, the Superintendent of Schools denied the appeal; and

WHEREAS, the parent appealed this denial to the Board of Education;

IT IS HEREBY RESOLVED, that upon the parent's appeal, the Board of Education hereby approves the parent's request for transportation and authorized the relevant School District officials to authorize the transportation of the parent's child to and from the non-public school for the 2011-2012 school year.

MOTION BY: Frank Scott

SECOND BY: Wilhelmina Funderburke **YEA:** 3

NAY: WF

MOTION PASSED

ABSTAIN: 0

B. CURRICULUM & INSTRUCTION**1. CONSULTANT SERVICE AGREEMENTS**

- a. **BE IT RESOLVED** that upon the recommendation of the Superintendent, the Board of Education hereby approves the Consultant Service Agreement between Educational Support Services and Roosevelt Union Free School District. Educational Support Services will provide three (3) days of workshops “Fiscal Navigation for Superintendents”. All notebooks and materials will be provided by consultant. **Payment should not exceed \$8,500.00 for the 2011-2012 grant funding period.**

Funding provided by the awarded American Recovery & Reinvestment Act (ARRA) Race to the Top (RTTT) 2011-2012

Funding Source: F2110-469-12-5500

MOTION BY: Frank Scott

SECOND BY: Alfred Taylor

YEA: 4

NAY: 0

MOTION PASSED

ABSTAIN: 0

C. EDUCATIONAL SERVICES

No items

D. BUSINESS**1. CHANGE ORDER FOR HIGH SCHOOL RECONSTRUCTION PROJECT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$17,885.42 for additional plumbing services, amending WHM Plumbing & Heating Contractors’ contract from \$3,314,208.47 to \$3,332,093.89.

MOTION BY: Frank Scott

SECOND BY: Alfred Taylor

YEA: 4

NAY: 0

MOTION PASSED

ABSTAIN: 0

2. BOND COUNSEL FEE

- a. **BE IT RESOLVED**, that upon recommendation of the Superintendent, the Board of Education hereby approves the fees for legal services provided by District's Bond Counsel, Hawkins, Delafield & Wood, LLP, in connection with the issuance of the additional \$40.5 million dollar financing for the High School Project component of the School District's Rebuilding Program, as set forth in Bond Counsel's letter of September 12, 2011, and payment by the District is authorized in the amount of \$15,000.00.

Appropriation code: H1008.244-08-521

MOTION TO UNTABLE – tabled at November 17th 2011 meeting for more Information

BY: Frank Scott **SECOND BY:** Alfred Taylor **YEA:** 4

NAY: 0

MOTION PASSED (untabled)

ABSTAIN: 0

MOTION TO APPROVE

BY: Robert Summerville **SECOND BY:** Frank Scott **YEA:** 3

NAY: 0

MOTION PASSED

ABSTAIN: AT

3. ROYAL RECYCLING SOLUTIONS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the proposal from Royal Recycling Solutions to supply all recycling equipment and collect all recyclables once per week, at no cost to the District.

MOTION TO UNTABLE – tabled at November 17th 2011 meeting to allow further discussion with Sanitary District # 2.

BY: Frank Scott **SECOND BY:** Alfred Taylor **YEA:** 4

NAY: 0

MOTION PASSED (untabled)

ABSTAIN: 0

MOTION TO APPROVE

BY: : Frank Scott **SECOND BY:** Alfred Taylor **YEA:** 4

NAY: 0

MOTION PASSED

ABSTAIN: 0

E. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT**SCHEDULE A**
Certified Staff Resolutions**1. CERTIFIED STAFF APPOINTMENTS**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individuals for employment, the appointment will be terminated immediately.

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby appoints **Olive A. Cooper** to the position of Secondary Literacy Coach (location - High School) for the Roosevelt Union Free School District. This appointment is to a non-tenure bearing position, dependent upon funding pursuant to a **School Improvement Grant** from the New York State Education Department. The term of the appointment is effective **December 12, 2011 through June 30, 2012**, unless employment is terminated sooner at the discretion of the Board, and such service is at the pleasure of the Board of Education. There is no tenure associated with this position. The 2011-2012 annual salary for this position will be in accordance with the Roosevelt Teachers Association collective bargaining agreement, specifically, Level: MA +30 Step 9 \$79,366.00 (pro-rated). By accepting this appointment, Ms. Cooper is accepting a limited term assignment. Ms. Cooper holds the following certifications:
Literacy (Grades 5-12) / Conditional Initial

Funding Source: SIG / F2110-150-12-5123

MOTION TO TABLE

BY: Wilhelmina Funderburke

SECOND BY: None

YEA: _____

NAY: _____

NO SECOND / NO VOTE

ABSTAIN: _____

MOTION TO APPROVE

BY: Robert Summerville

SECOND BY: Alfred Taylor

YEA: 3

NAY: WF

MOTION PASSED

ABSTAIN: 0

**HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CERTIFIED STAFF APPOINTMENTS (continued)**

- b. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following certified staff appointment:

i. Carpenter, Michelle

Appointment:	Probationary
Position:	Assistant Principal
Tenure Area:	Assistant Principal
Certification:	School Administrator/Supervisor
Effective:	January 3, 2012
Tenure Date:	January 3, 2015
Location:	Roosevelt MS
Replaces:	Jannie West-Mays (Retired)
Salary:	\$130,678.00 (pro-rated)

Appropriation in budget code: A2020-153-007-0000

MOTION TO TABLE – For further discussion: (candidate / salary)

BY: Frank Scott

SECOND BY: Alfred Taylor

YEA: 4

NAY: 0

MOTION PASSED (tabled)

ABSTAIN: 0

2. CERTIFIED STAFF TERMINATION

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the termination of the following certified staff member:

i. Levenstien, Gene

Position:	Assistant Superintendent for Business/Operations
Location:	Central Administration
Effective:	January 9, 2012
Reason:	Terminated

MOTION TO TABLE – For further discussion in Executive Session today

BY: Frank Scott

SECOND BY: Wilhelmina Funderburke

YEA: 3

NAY: 0

MOTION PASSED (tabled)

ABSTAIN: AT

SCHEDULE B
Classified Staff Resolutions

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individual for employment, the appointment will be terminated immediately. Civil Service appointments are made in compliance with the applicable rules and regulations of the Nassau County Civil Service Commission.

No Schedule B Actions Submitted for December 8th, 2011
Board of Education Meeting

SCHEDULE C
Extra Duty Stipends for All Staff Resolutions

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individuals for employment, the appointment will be terminated immediately.

1. COACHING

- a. ~~BE IT RESOLVED~~**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individuals for **winter season coaching** positions for the 2011-2012 school year. All athletic activities are based on sufficient student enrollment. If any activities are not active, the stipends will be rescinded and the funds will be paid back by employee.

i. ~~Guild, Evan~~

Position: _____ Varsity Winter Track
 (Boys and Girls) Head Coach
 Season: _____ Winter / November 16, 2011—
 March 4, 2012
 Rate: _____ TBD

ii. ~~Gabaud, Ebene~~

Position: _____ Boys Varsity Basketball
 Assistant Coach
 Season: _____ Winter / November 16, 2011—
 March 25, 2012
 Rate: _____ TBD

~~Appropriation in budget code: A2855-158-08-0000~~

MOTION TO REMOVE

BY: Robert Summerville

SECOND BY: Alfred Taylor

YEA: 3

NAY: WF

MOTION PASSED

ABSTAIN: 0

2. CO-CURRICULAR CLUBS/ACTIVITIES APPOINTMENTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following certified staff members for the following positions for the **School Saturday Regents Prep Academy**. Positions are effective a total of twelve (12) selected Saturdays, four (4) hours per day, October, 2011- January 2012. Teacher stipend is based on the RTA contractual hourly rate of \$38.05.

<u>Name</u>	<u>Position</u>
i. Randazzo, Leonard	Teacher-Math
ii. Mohan, Melissa	Teacher-English
iii. Jones, Nancy	Teacher- Social Studies
iv. Mindali, Chester	Teacher- Earth Science

Funding Source: SIG/F2110-150-12-5000

MOTION TO AMEND – To change dates

BY: Frank Scott

SECOND BY: Alfred Taylor

YEA: 4

NAY: 0

MOTION PASSED

ABSTAIN: 0

MOTION TO AMEND – To change the number of Saturdays

BY: Frank Scott

SECOND BY: Alfred Taylor

YEA: 4

NAY: 0

MOTION PASSED

ABSTAIN: 0

AMENDED RESOLUTION

2. CO-CURRICULAR CLUBS/ACTIVITIES APPOINTMENTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following certified staff members for the following positions for the **School Saturday Regents Prep Academy**. Positions are effective a total of ~~twelve (12)~~ *five* 5 selected Saturdays, four (4) hours per day, ~~October, 2011~~ *December 10th, 2011* - January 2012. Teacher stipend is based on the RTA contractual hourly rate of \$38.05.

<u>Name</u>	<u>Position</u>
v. Randazzo, Leonard	Teacher-Math
vi. Mohan, Melissa	Teacher-English
vii. Jones, Nancy	Teacher- Social Studies
viii. Mindali, Chester	Teacher- Earth Science

Funding Source: SIG/F2110-150-12-5000

MOTION TO APPROVE AS AMENDED

BY: Frank Scott

SECOND BY: Alfred Taylor

YEA: 3

NAY: WF

MOTION PASSED

ABSTAIN: 0

SCHEDULE D

Certified Staff Tenure Recommendations

**No Schedule D Actions Submitted for December 8th, 2011
Board of Education Meeting**

SCHEDULE E

Substitute Teacher Recommendations

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear any of the following individuals for employment, all appointments will be terminated immediately.

**No Schedule E Actions Submitted for December 8th, 2011
Board of Education Meeting**

SCHEDULE F

Adult / Continuing Education Resolutions

**EPE (Employee Preparation Education)/WIA (Workforce Investment Area)
Program Resolutions**

**No Schedule F Actions Submitted for December 8th, 2011
Board of Education Meeting**

SCHEDULE G

**Administrative Internships, Student Teachers, Student Observers,
Tutors/Federal Work Study Program Students**

**No Schedule G Actions Submitted for December 8th, 2011
Board of Education Meeting**

SCHEDULE H

Official Name Change for All Staff

**No Schedule H Actions Submitted for December 8th, 2011
Board of Education Meeting**

RESOLUTIONS FOR DISCUSSION**A. ORGANIZATIONAL ITEMS****1. APPROVAL OF MINUTES**

- a. **BE IT RESOLVED**, that the Board of Education hereby approves the minutes for the following dates:

November 17th, 2011

December 8th, 2011

Individual Agenda**B. CURRICULUM & INSTRUCTION****1. APPROVAL OF CSE MINUTES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Committee on Special Education Classification and Placement Report for the month of October 15, 2011 to November 15, 2011.

Individual Agenda**2. CONSULTANT SERVICE AGREEMENTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves Mr. Stephen Glickman, independent consultant, in to provide Dual Language Consultant Services from December 2011 to June 30, 2012. **Payment should not exceed \$58.00 per hour, no more than \$6,000 per school year for the 2011-2012 funding period.**

**Funding provided by the Bilingual Two Way Grant –
Code F2110-469-12-0635**

Individual Agenda**3. BOOKS DONATION**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the donation of Heritage and non-Heritage books from Harriet and Alan Cabelly. Books will be distributed based upon age appropriate levels to the various schools.

Consent Agenda

4. POLICY

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the second reading of the amendment to the Board Policy for the Impartial Hearing Officers.

Individual Agenda**5. PROFESSIONAL DEVELOPMENT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves reimbursement for the following teachers who attended Professional Development at the PPS Summer Institute at the RTS hourly contractual rate of \$38.05. Funding not to exceed \$570.75.

Funding Source F2250- 150-11-5032

Participant	# Hours	Rate
i. Bhatnagar, Abha	15 hours	\$38.05

Consent Agenda**C. EDUCATIONAL SERVICES****1. ANNUAL ONE PAGE DISTRICT CALENDAR**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby acknowledges the first reading of the 2012-13 one page District Calendar.

Individual Agenda**D. BUSINESS****1. CLAIMS AUDITOR REPORT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Claims Auditor Report for the month of September, 2011.

Tabled at November 17th 2011 Meeting to allow time for review

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Claims Auditor Report for the month of October, 2011.

Consent Agenda

**** Robert Summerville left the meeting @ 11:01pm: Vice President Frank Scott continued as chair.****

2. WARRANTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the warrants for the month of October, 2011 as approved by the Claims Auditor.

FUND NAME	FUND	OCTOBER
General Fund	A	\$734,535.57
Federal/State Grants	F	\$208,422.37
Capital Projects	H	\$659,093.09
Cafeteria	C	\$101,476.45
Trust and Agency	T & A	\$479,278.47
Debt Service	V	No Payments Due
Academic Improvement	AIG 1	\$ 19,953.10

Consent Agenda

3. FOOD SERVICES CONSULTANT

- a. **BE IT RESOLVED**, that upon recommendation of the Superintendent, the Board of Education approves the Food Services Consultant Agreement between Roosevelt Union Free School District and **H.M.B. Consultants**, for the purpose of the food services bid preparation. **Funding not to exceed \$8,000.00.**

Appropriation code: C2860.409-09

**Tabled at the October 27th, 2011 Meeting
for further discussion and negotiation**

Individual Agenda

4. INTER-DISTRICT SHARING AGREEMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Inter-District Sharing Agreement between Roosevelt Union Free School District and Sanitary District No. 2 to allow the District to purchase fuel and diesel oil at Sanitary District No. 2's Baldwin facility at New York State Office of General Services contract pricing, with no administrative fee charged to the District.

Consent Agenda

5. HEALTH AND WELFARE SERVICES FOR 2011-2012

- a. **BE IT RESOLVED**, that upon the recommendation, of the Superintendent, the Board of Education hereby approves the **2011-2012** Health and Welfare Services for Roosevelt students attending private and parochial schools (as required by law) as follows and authorizes the Board President to sign such contracts. The costs not to exceed the amounts listed below:

School	# of Students	Cost Per Student	Total Cost
Rockville Centre UFSD	1	\$1,041.45	\$ 1,041.45
Freeport Public Schools	2	\$ 710.89	\$ 1,421.78
Half Hollow Hills CSD	3	\$ 655.24	\$ 1,965.72
Half Hollow Hills CSD	1	\$ 304.08	\$ 304.08
West Hempstead UFSD	3	\$ 957.25	\$ 2,871.75
Baldwin UFSD	15	\$1,155.15	\$17,327.25
Malverne Public Schools	10	\$ 808.00	\$ 8,080.00
Lynbrook Public Schools	1	\$ 764.80	\$ 764.80
TOTAL			\$33,776.83

Appropriation in budget code A2815.448-09-0000

Consent Agenda

E. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT

SCHEDULE A
Certified Staff Resolutions

1. CERTIFIED STAFF LEAVE REQUEST

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a leave request for the following certified staff member:

i. Dluginsky, Rosa

Position:	Special Education Teacher
Location:	Washington Rose ES
Reason:	Medical
From:	November 30, 2011 – December 21, 2011
Leave Type:	FMLA/Paid

Consent Agenda**2. CERTIFIED STAFF SALARY ADJUSTMENTS**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a salary adjustment for the following certified teachers:

i. Belcher-Finch, Sheila

Position:	Special Education teacher
Location:	Ulysses Byas ES
Effective:	October 11, 2011
From:	MA/Step 11 \$80,380.00
To:	MA+30/Step 11 \$84,365.00 (pro-rated)

Appropriation in budget code: A2250-120-04-AIG2

ii. O'Halleran-Vitti, Cary

Position:	Elementary teacher
Location:	Ulysses Byas ES
Effective:	October 17, 2011
From:	MA/Step 9 \$75,382.00
To:	MA+30/Step 9 \$79,366.00 (pro-rated)

Appropriation in budget code: A2110-120-04-AIG2

**HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CERTIFIED STAFF SALARY ADJUSTMENTS (continued)****iii. Gladstone, Brian**

Position:	Science teacher
Location:	Roosevelt MS
Effective:	August 31, 2011
From:	BA/Step 6 \$61,880.00
To:	MA/Step 6 \$67,871.00

Appropriation in budget code: A2110-130-07-AIG2**Consent Agenda****SCHEDULE B
Classified Staff Resolutions**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individual for employment, the appointment will be terminated immediately. Civil Service appointments are made in compliance with the applicable rules and regulations of the Nassau County Civil Service Commission.

1. APPROVAL OF AGREEMENT BY AND BETWEEN THE ROOSEVELT BOARD OF EDUCATION AND UNITED PUBLIC SERVICE EMPLOYEES UNION-CLERICAL UNIT:

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves an agreement with the United Public Service Employees Union Clerical Unit dated July 1, 2007 – June 30, 2010 and authorizes the President of the Board to execute the same.
- b. BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves an Agreement with the United Public Service Employees Union Custodial Unit dated July 1, 2008 – June 30, 2011 and authorizes the President of the Board to execute the same.

Individual Agenda**** Robert Summerville returned @ 11:07pm ****

2. CLASSIFIED STAFF APPOINTMENTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following classified staff appointment:

i. Jones, Tanisha

Appointment:	Probationary
Position:	Monitor (part-time)
Effective:	January 3, 2012
Location:	Centennial ES
Probationary Period:	January 3, 2012-July 2, 2012
Replaces:	Luther Henry (resigned)
Level:	Step 1
Salary:	\$11.32 per hour

Appropriation in budget code: C2860-163-02

Consent Agenda**3. CLASSIFIED STAFF EXTRA DUTY STIPENDS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individual for the **ESL Afterschool Support Clerical** position from December 23, 2011 to August 31, 2012. The stipend for clerical positions is based on the individual hourly rate with a maximum of 20 hours per month.

<u>Name</u>	<u>Rate</u>
i. Etzel, Martha	\$21.57

Funding Source: F2110-160-12-0293

Consent Agenda

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individual for the **ESL Saturday Family Literacy Academy Clerical** position from December 23, 2011 to August 31, 2012. The stipend for clerical positions is based on the individual hourly rate with a maximum of 35 hours per month.

<u>Name</u>	<u>Rate</u>
i. Downtin, Carol	\$26.17

Funding Source: F2110-160-12-0293

Individual Agenda

4. CLASSIFIED STAFF RESIGNATIONS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the resignation of the following classified staff member:

i. Henry, Luther

Position:	Monitor (part-time)
Location:	Centennial ES
Effective:	June 24, 2011
Reason:	Personal

Consent Agenda

5. CLASSIFIED STAFF LEAVE REQUEST

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a leave request for the following classified staff member:

i. Chery, Jean

Position:	Security Aide
Location:	Roosevelt HS
Reason:	Expired Security License
Effective:	November 21, 2011 until license is renewed
Leave Type:	Unpaid

Consent Agenda

****Frank Scott left the meeting @ 11:10pm****

SCHEDULE C**Extra Duty Stipends for All Staff Resolutions**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individuals for employment, the appointment will be terminated immediately.

1. CO-CURRICULAR CLUBS/ACTIVITIES APPOINTMENTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following staff members to serve in the following **co-curricular clubs/activities at Centennial ES** during the 2011-2012 school year. All activities are contingent upon sufficient student enrollment. If the clubs are not active, all funds will be deleted and will be paid back to the district.

<u>Club/Activity</u>	<u>Co-Curricular Advisor</u>	<u>Stipend</u>
i. Ferrara, Lisa	Student Council	\$575.00
ii. Henry, Valerie	Newspaper Club	\$1,150.00
iii. Hatalski, Christine	Peace Safety Patrol	\$575.00
iv. Reynolds, Tarsha	Cheerleading Club	\$575.00

Appropriation in budget code: A2850-158-02-000

Individual Agenda

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following **Translators and Interpreters** effective January 3, 2012 to August 31, 2012. The stipend for this position is the RTA contractual rate of \$38.05 per hour.

<u>Name</u>	<u>Language</u>
i. Abreu, Olga	Spanish
ii. Ayala, Raul	Spanish

Funding Source: Title III Grant F2110-150-12-0293

Consent Agenda

****Frank Scott returned to the meeting @ 11:15pm****

NOTE: Principals should be present at BOE meetings when individuals they are recommending are on the Agenda.

SCHEDULE D**Certified Staff Tenure Recommendations****1. CERTIFIED STAFF TENURE RECOMMENDATIONS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves granting tenure to the following certified staff member:

i. Romero, Maria

Tenure Area:	Elementary (Bi-lingual)
Status:	Elementary Bi-lingual Teacher
Location:	Washington Rose ES
Certification:	Bi-lingual (Elementary) Permanent
Hire Date:	January 30, 2009
Tenure Date:	January 31, 2012

Individual Agenda**SCHEDULE E****Substitute Teacher Recommendations**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear any of the following individuals for employment, all appointments will be terminated immediately.

1. APPROVAL OF SUBSTITUTE TEACHER

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individual for Substitute Teacher. Certified individuals are paid \$110.00 per diem: non-certified individuals are paid \$90.00 per diem.

<u>Name</u>	<u>Rate</u>
i. Ray, Brandon	\$90.00

Consent Agenda**SCHEDULE F****Adult / Continuing Education Resolutions**
**EPE (Employee Preparation Education)/WIA (Workforce Investment Area)
Program Resolutions**

**No Schedule F Actions Submitted
for December 8, 2011/December 22, 2011
Board of Education Meetings**

SCHEDULE G**Administrative Internships, Student Teachers, Student Observers,
Tutors/Federal Work Study Program Students**

Administrative Internship Candidates, Student Teachers, Student Observers, Tutors/Federal Work Study Students and Social Services Interns who will be completing their Field Placement assignments at Roosevelt UFSD are listed for information purposes only. All assignments function with no expense to the District and are subject to change at the discretion of the District. Roosevelt staff members requesting to complete their field placement assignment at Roosevelt UFSD must demonstrate to the District that their field placement assignment does not coincide with their work day schedule.

2. FIELD PLACEMENT ASSIGNMENTS**TUTORS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following **Tutors** to complete their field placement assignment at Roosevelt UFSD. Tutors participate in the Adelphi University America Reads/America Counts Program.

<u>Name</u>	<u>Assigned School</u>
i. Bae, Hannah	Washington Rose ES
ii. DeVeglio, Jessica	Washington Rose ES
iii. Hoener, Jessica	Washington Rose ES
iv. Jaboin, Keshia	Washington Rose ES
v. Modina, John	Washington Rose ES
vi. Morino, Fabiola	Washington Rose ES
vii. Myhand, Kuwanza	Washington Rose ES
viii. Papadimitri, Dhimitra	Washington Rose ES
ix. Peni, Fjolla	Washington Rose ES
x. Yakubov, Ravetal	Washington Rose ES

Consent Agenda**SCHEDULE H****Official Name Change for All Staff**

**No Schedule H Actions Submitted for
December 8, 2011 / December 22, 2011
Board of Education Meetings**

**SUPPLEMENTAL AGENDA 1
BOARD OF EDUCATION MEETING
THURSDAY, NOVEMBER 17th, 2011**

**SCHEDULE A
CERTIFIED STAFF RESOLUTIONS**

1. CERTIFIED STAFF APPOINTMENTS

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individuals for employment, the appointment will be terminated immediately.

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby appoints Andrew Tekverk to the position of Music (Choral) (location- High School) for the Roosevelt Union Free School District. This appointment is to a non-tenure bearing position, dependent upon funding pursuant to a **School Improvement Grant** from the New York State Education Department. The term of the appointment is effective **December 12, 2011 through June 30, 2012**, unless employment is terminated sooner at the discretion of the Board, and such service is at the pleasure of the Board of Education. There is no tenure associated with this position. The 2011-2012 annual salary for this position will be in accordance with the Roosevelt Teachers Association collective bargaining agreement, specifically, Level: MA Step 3 \$61,949.00 (pro-rated). By accepting this appointment, Mr. Tekverk is accepting a limited term assignment. Mr. Tekverk holds the following certifications:

Music / Permanent Certification

Funding Source: SIG / F2110-150-12-5000

MOTION BY: Frank Scott

SECOND BY: Alfred T. Taylor

YEA: 4

NAY: 0

MOTION PASSED

ABSTAIN: 0

SCHEDULE B
Classified Staff Resolutions

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individual for employment, the appointment will be terminated immediately. Civil Service appointments are made in compliance with the applicable rules and regulations of the Nassau County Civil Service Commission.

2. CLASSIFIED STAFF RESOLUTIONS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a **merit pay increase** in accordance with the UPSEU Clerical Contract for the following individuals effective July 1, 2011.

<u>Name</u>	<u>Title</u>	<u>From</u>	<u>To</u>
i. Butts, Shaneiqua	Account Clerk	Step 9: \$45,532.00	Step 10:\$46,235.00
ii. Melgarejo, Silvia	Personnel Clerk	Step 10:\$46,235.00	Step 11:\$46,920.00
iii. Roggenkamp, Theresa	Typist Clerk	Step 10:\$43,744.00	Step:11:\$44,430.00
iv. Williams, Debbie	Typist Clerk	Step 11:\$44,430.00	Step 12:\$45,098.00

MOTION BY: Wilhelmina Funderburke

SECOND BY: Frank Scott **YEA:** 4

NAY: 0

MOTION PASSED

ABSTAIN: 0

XII. MOTION TO CONVENE IN EXECUTIVE SESSION**TIME:** 11:30pm

For the purpose of discussing the following topics:

- Matters of personnel concerning “the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.”
- Proposed, pending, or current litigation.

MOTION BY: Frank Scott**SECOND BY:** Wilhelmina Funderburke**YEA:** 4**NAY:** 0**MOTION PASSED****ABSTAIN:** 0**XIII. CALL TO ORDER****TIME:** 11:31pm**XIV. MOTION TO RECONVENE IN REGULAR SESSION****TIME:** 11:31pm**MOTION BY:** Alfred T. Taylor**SECOND BY:** Frank Scott**YEA:** 4**NAY:** 0**MOTION PASSED****ABSTAIN:** 0**XV. QUESTIONS/COMMENTS FROM THE PUBLIC ON ACTION ITEMS ONLY**

At this time, the public is given the opportunity to address the Board of Education on action items only. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board once, for a maximum of three (3) minutes.

XVI. MOTION TO CONVENE IN EXECUTIVE SESSION**TIME:** 11:42pm

For the purpose of discussing the following topics:

- Matters of personnel concerning “the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.”
- Proposed, pending, or current litigation.

MOTION BY: Alfred T. Taylor**SECOND BY:** Frank Scott**YEA:** 4**NAY:** 0**MOTION PASSED****ABSTAIN:** 0**XVII. CALL TO ORDER****TIME:** 12:48am

XVIII. MOTION TO RECONVENE IN REGULAR SESSION**TIME: 12:48am****MOTION BY: Frank Scott****SECOND BY: Alfred T. Taylor****YEA: 4****NAY: 0****MOTION PASSED****ABSTAIN: 0****E. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT****SCHEDULE A****Certified Staff Resolutions****1. CERTIFIED STAFF TERMINATION**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the termination of the following certified staff member:

i. Levenstien, Gene

Position:	Assistant Superintendent for Business/Operations
Location:	Central Administration
Effective:	January 9, 2012
Reason:	Terminated

MOTION TO UNTABLE**BY: Alfred T. Taylor****SECOND BY: Frank Scott****YEA: 4****NAY: 0****MOTION PASSED (untabled)****ABSTAIN: 0****MOTION TO APPROVE****BY: Frank Scott****SECOND BY: Alfred T. Taylor****YEA: 4****NAY: 0****MOTION PASSED****ABSTAIN: 0****XII. ADJOURNMENT****TIME: 1:00am****MOTION BY: Alfred T. Taylor****SECOND BY: Frank Scott****YEA: 4****NAY: 0****MOTION PASSED****ABSTAIN: 0**